



library organisation

Library Board and Corporate Governance

Functions and powers of the Library Board of Victoria

The affairs of the State Library of Victoria are governed by the Library Board of Victoria. The Board is a statutory body corporate established under Section 16 of the *Libraries Act 1988*. The relevant Minister is Mary Delahunty MP, Minister for the Arts.

The functions of the Board are set out in Section 18 of the *Libraries Act 1988* and include the following:

- ensuring the maintenance, preservation and development of a State Collection of Library material, including a comprehensive collection of Library material relating to Victoria and the people of Victoria
- ensuring that the Library material in the State Collection is available to such persons and institutions, and in such manner and subject to such conditions as the Board determines with a view to the most advantageous use of the State Collection
- ensuring the availability of such other services and facilities in relation to Library matters and Library material (including bibliographical services) as the Board determines

- arranging the publication and sale of reproductions of any Library material in the State Collection
- overseeing the exhibition of material from the State Collection for information, education and entertainment
- overseeing cooperation in programs with libraries and information organisations to promote access to Library and information services and resources
- exercising leadership and promoting high standards in the provision of Library and information services
- providing advice and information to the Minister on any matter concerning libraries and information organisations
- performing any other functions appropriate to the Board as the Minister may approve.

In carrying out its functions the Board must endeavour to ensure that through the variety and breadth of the Library's services, programs, events, exhibitions and activities, the institution contributes to the enrichment of the cultural, educational, social and economic life of the people of Victoria, and has power to do all things necessary or convenient in connection with the performance of its functions.

Board members

The Library Board of Victoria consists of up to 11 members, appointed by the Governor in Council on the recommendation of the Minister. Current Board members have academic, business, local government, information technology and humanities backgrounds and skills. Members are appointed for terms of up to three years and are eligible for reappointment.

2005-06 membership

Mr Sam Lipski AM (President to May 2006)
Hon. John Cain (from August 2005)
(President from May 2006)
Ms Catherine Dale
Ms Susan Halliday
Mr Greg Hywood (to May 2006)
Mr Stephen Kerr (from August 2005)
Ms Hilary McPhee AO (to May 2006)
Mr Glenn Mescher
Ms Patricia O'Donnell
Mr Kevin Quigley (Deputy President from May 2006)
Dr Vicki Williamson (Deputy President to March 2006)

Chief Executive Officer

Ms Anne-Marie Schwirtlich (to March 2006); Ms Sue Hamilton (Acting Chief Executive Officer from March 2006)

Executive Officer

Ms Kate Brown

The Library Board of Victoria met on seven occasions during the period July 2005 to June 2006.

Pecuniary interests

Declarations of pecuniary interests were duly completed by all Board members and relevant officers.

About Board members

Sam Lipski AM

(President to 23 May 2006)

Sam Lipski, initially appointed as the 21st President of the Library Board of Victoria in June 2000, was reappointed for a second term in 2003. He is Chief Executive of The Pratt Foundation, the philanthropic trust of the Pratt family and the Visy Group of companies, a position he has held since 1988.

Mr Lipski's career has spanned more than 40 years in television, radio, newspapers and magazines. In addition to his journalism he has contributed essays and articles to a variety of books and international publications, scripted award-winning television documentaries, and developed a mini-series for television as an associate producer. He was recognised as National News Commentator of the Year in 1982 and in 1992 he was the Edward Wilson Visiting Fellow in Journalism at Deakin University, Victoria. In 1993 he became a Member of the Order of Australia (AM) for his services to the media. Mr Lipski has held a wide range of positions in advisory, community and voluntary associations.

Hon. John Cain

(President from 24 May 2006)

John Cain was appointed to the Library Board of Victoria in 2005. He served as a member of the Legislative Assembly of Victoria from 1976 to 1992, including three terms as Premier of Victoria. Mr Cain graduated in Law from the University of Melbourne in 1953 and subsequently practised in suburban Melbourne. He was Chairman and President of the Victorian Law Institute, and a member of the executive of the Law Council of Australia and a member of the Australian Law Reform Commission.

Mr Cain became a Professorial Associate in the Centre for Public Policy, University of Melbourne, in 1991, and has since published three books. He teaches Australian politics and public policy, and is a regular political commentator on local radio.

Catherine Dale

Catherine Dale was appointed to the Library Board of Victoria in June 2002, and was reappointed, for three years, in 2005. Ms Dale is the Chief Executive Officer for the Bayside City Council, a board member of the Institute of Public Administration Australia, a member of the Commissioner for Environmental Sustainability's Reference Group, and a member of the Reference Group for Melbourne 2030. Her previous appointments include Chief Executive Officer of Nillumbik Shire Council, Director of Planning and Development for the City of Boroondara, and Manager of Corporate Projects for the City of Frankston. Ms Dale brings valuable experience in local government to the Board.

Susan Halliday

Susan Halliday is a management and employment consultant who was first appointed to the Board in September 2001 and was reappointed, for three years, in 2004. Ms Halliday maintains an active involvement in community and professional associations as Chair of the Victorian Institute of Teaching, Director of Australians Against Child Abuse, Ambassador for the National Breast Cancer Foundation, and member of the Women Chiefs of Enterprise and Business and other professional women's organisations.

Greg Hywood

(to 23 May 2006)

Greg Hywood served on the Library Board of Victoria from May 2003 to May 2006. Mr Hywood was formerly the Director of Strategic Policy in the Department of Premier and Cabinet. As publisher and editor-in-chief of *The Age* between 2001 and 2003, Mr Hywood has had a distinguished national and international career in journalism. His work has been widely recognised, including by the Walkley Award for Journalism in 1980. In June 2006 he was appointed Chief Executive Officer of Tourism Victoria.

Stephen Kerr

Stephen Kerr was appointed to the Library Board of Victoria in August 2005. He has been the Chair of the State Library of Victoria Foundation since 2002. Mr Kerr has extensive experience in all facets of public relations and was Managing Director of Weber Shandwick's Australian operation before founding the Public Relations Exchange (PRX). He was a member of the Australian Olympic Committee's delegation to the Seoul Olympic Games in 1988, and is on the Board of the Corps of Commissioners.

Hilary McPhee AO

(to 23 May 2006)

Hilary McPhee was initially appointed to the Library Board of Victoria in June 2000, and was reappointed for a second term in 2003. Following a distinguished career in publishing Ms McPhee took up the inaugural position of Vice-Chancellor's Fellow at the University of Melbourne in 1997. She contributes widely to public debate and policy formulation for the arts, culture and the humanities, multimedia content, broadcasting and publishing. Ms McPhee was admitted to the Order of Australia in 2001.

Glenn Mescher

Glenn Mescher joined the Library Board of Victoria in February 2002, and was reappointed, for three years, in 2004. He has a background in information technology and is a Fellow of the Australian Computer Society. Mr Mescher has worked for a number of large corporations and currently holds the position of Executive Programme Director-ISI at the National Australia Bank Group.

Patricia O'Donnell

Patricia O'Donnell was first appointed to the Library Board of Victoria in May 1999, with reappointments in June 2002 and 2005. She has worked as a teacher and educational psychologist, and was the owner and manager of Mietta's Queenscliffe from 1978 to 2002. Ms O'Donnell has had an active involvement in a number of community and government bodies, including Lifeline and Citizens Advice Bureau, the Melbourne Tourist Authority Board, Abbotsford Convent Implementation Group and the Queenscliffe Carnival of Words.

Kevin Quigley

(Deputy President from 23 May 2006)

Kevin Quigley was appointed to the Library Board of Victoria in June 2002, and was reappointed, for three years, in 2005. He is a chartered accountant with skills and experience in public-policy development, management information systems and risk management. Mr Quigley is a Director of BDO Consulting, a division of BDO Accountants and Advisers, and specialises in health management and government consulting. He is President of the Committee of Management of the Athenaeum Library, Melbourne, a member of the Council of the University of Ballarat, and Secretary of the Veteran Car Club of Australia (Vic.).

Vicki Williamson

(Deputy President to 31 March 2006)

Until March 2006, when she accepted an appointment as Dean of the University of Saskatchewan Library, Dr Vicki Williamson was the Pro-Vice-Chancellor (Administrative and Academic Support) at the University of Ballarat. She was appointed to the Library Board of Victoria in February 2002, was reappointed, for three years, in 2004, and served as Deputy President from August to March 2006. Dr Williamson holds academic and professional qualifications in the arts, information technology and education; she has held positions in higher-education management, including University Librarian at Curtin University of Technology (1992-2001) and Foundation Director of the John Curtin Prime Ministerial Library (1994-2001). She is a Fellow of the Australian Institute of Management and a member of the Board of Editors of Library and Information Science Research.



Sam Lipski AM
Hon. John Cain, President
Catherine Dale
Susan Halliday



Greg Hywood
Stephen Kerr
Hilary McPhee AO
Glenn Mescher



Patricia O'Donnell
Kevin Quigley
Vicki Williamson

Standing committees

The Library Board of Victoria has a number of standing committees.

Advisory Committee on Public Libraries

The Advisory Committee on Public Libraries acts as an advisory group to the Board and a communication link between the Board and public libraries.

2005-06 membership

Dr Vicki Williamson (Chair to March 2006)
Hon. John Cain (Chair from February 2006)
Cr Rod Fyffe

Ms Sue Hamilton (from March 2006)

Mr Greg Hywood (to February 2006)

Ms Elisabeth Jackson

Ms Adele Keneally

Mr John Murrell

Mr Kevin Quigley (from February 2006)

Ms Julie Rae

Ms Anne-Marie Schwirtlich (to March 2006)

State Library of Victoria representatives

Mr Michael Bertie

Mr Brendan Fitzgerald (to March 2006)

Executive Officer

Ms Debra Rosenfeldt

Audit Committee

The Audit Committee advises the Board on the most appropriate and cost-effective way in which the Board may discharge its custodial responsibilities and statutory reporting obligations on financial matters. In carrying out its functions, the committee holds regular meetings to consider risk management, including the implementation of all internal audit recommendations and the adequacy of risk-management policies. No member of the Audit Committee fills an executive management position at the Library.

2005-06 membership

Mr Kevin Quigley (Chair)

Hon. John Cain (from December 2005)

Ms Catherine Dale

Mr Greg Hywood (from December 2005 to May 2006)

Mr Glenn Mescher

State Library of Victoria representatives

Ms Anne-Marie Schwirtlich (to March 2006)

Ms Sue Hamilton

Executive Officer

Mr Jim Johnston (from March 2006)

Mr Paul Read (to March 2006)

Collections Committee

The Collections Committee advises the Board on issues concerning the acquisitions, maintenance and promotion of the State Collection.

2005-06 membership

Ms Patricia O'Donnell (Chair)

Ms Susan Halliday (from August 2005)

Ms Bridget McDonnell

Mr Michael Piggott (from August 2005)

Dr Dianne Reilly

Mr Ian Renard

Ms Robyn Sloggett (from August 2005)

Dr Richard Travers

Dr Vicki Williamson (to August 2005)

State Library of Victoria representative

Mr Shane Carmody

Executive Officer

Ms Liz Jesty

Executive Appointments and Remuneration Committee

The Government Sector Executive Remuneration Panel is responsible for determining the Library's policy and practice relating to executive remuneration and individual remuneration packages for executives.

2005-06 membership

Hon. John Cain (from May 2006)

Ms Susan Halliday

Mr Sam Lipski AM (to May 2006)

Ms Hilary McPhee AO (to May 2006)

Mr Glenn Mescher (from December 2005)

Dr Vicki Williamson (August 2005 to March 2006)

Finance Committee

The Finance Committee advises the Board on the most appropriate and cost-effective way in which the Board may discharge its financial management obligations.

2005-06 membership

Mr Glenn Mescher (Chair from December 2005)

Ms Anne Flanagan (from April 2006)

Mr Wayne Grant

Mr Stephen Kerr (from December 2005)

State Library of Victoria representatives

Mr Tony Haeusler (from March 2006)

Mr Jim Johnston (from March 2006)

Mr Paul Read (to March 2006)

Executive Officer

Mr Tony Pignatelli

**State Library of Victoria Foundation
Executive Committee**

The Foundation Committee assists the Board by attracting and retaining interest and financial support for the Library and developing, maintaining and promoting the State Collection. In addition, the Foundation Committee advises the Board on and oversees the affairs of the Foundation.

2005-06 membership

Mr Stephen Kerr (Chair)
Mr Martin Armstrong
Mr John Arnold
Emeritus Professor John Barnes
Mr David Bennett
Mrs Janet Calvert-Jones AO
Mr John Chalmers (to March 2006)
Dr Anne Colman
Mr Andrew Coloretti
Mrs Julie Ann Cox
Mrs Kerry Gillespie
Mr Gary Graco
Ms Sue Hamilton (from March 2006)
Ms Sue Hurley
Mr Greg Hywood (February to May 2006)
Mr Robert Lang
Mr Sam Lipski AM (to May 2006)
Mr John Mortimore
Mr David Mulally (from June 2006)
Mrs Maria Myers
Mr Kevin Quigley (to August 2005)
Ms Susie Reece Jones
Ms Anne-Marie Schwirtlich (to March 2006)

State Library of Victoria representatives

Mr Shane Carmody
Ms Shelley Roberts

Foundation Executive Director

Mr Morton Browne

Sponsorship Manager

Ms Kathy Lane (to March 2006)

Executive Officer

Ms Joanne Halpin

Writers and Readers Committee

The Writers and Readers Committee advises the Board on all matters pertaining to the relationship between the State Library of Victoria and the literary community of Victoria.

2005-06 membership

Ms Hilary McPhee AO (Chair to May 2006*)
Ms Louise Adler
Mr Joel Becker
Dr Anne Galbally
Mr Shane Maloney
Ms Meme McDonald
Ms Patricia O'Donnell
Ms Hannie Rayson

*Chair vacant at 30 June 2006

State Library of Victoria representative

Mr Shane Carmody

Executive Officer

Mr Andrew Hiskens





Sue Hamilton
Jim Johnston
Shane Carmody



Michael Bertie
Ian Patterson
Anne-Marie Schwirtlich

Library Executive

Under the direction of the Library Board of Victoria, the Executive is responsible for the effective management of the Library and its collections, services, programs and responsibilities. The Executive comprises the Chief Executive Officer and State Librarian, and three directors who each head one of the Library's three departments: Collections and Access, Corporate Services and Planning, and Public Libraries and Communications. The Chief Technology Specialist, who is responsible for the Office of eStrategy and Innovation, is also a member of the Executive.

Executive responsibilities

Sue Hamilton is the Acting Chief Executive Officer and State Librarian (from March 2006). She has overall responsibility for ensuring that the Board's directions are implemented, for sound corporate governance, and for the management of the State Collection and the operations of the Library. Staff who provide direct support to the Chief Executive Officer are an executive assistant, a senior policy and research officer, and an office assistant.

Jim Johnston is the Acting Director of Corporate Services and Planning (from March 2006). He is responsible for financial management and corporate governance, business planning and development, human resources, buildings and facilities, and the Library's information and communications technology infrastructures and applications. The Director, Corporate Services and Planning provides executive support to the Board's Audit Committee.

Shane Carmody is the Director of Collections and Access. He is responsible for the State Collection, information services and resources, acquisitions, digitisation and cataloguing, collection conservation, storage, retrieval and reformatting, and exhibitions and events. The Director of Collections and Services provides executive support to the Board's Collections Committee.

Michael Bertie is the Director of Public Libraries and Communications. He is responsible for managing the Library's relationship with the statewide network of public libraries, marketing and public affairs, publications and communications, community outreach programs provided by Vicnet, and learning services. The Director, Public Libraries and Communication provides executive support to the Board's Advisory Committee on Public Libraries.

Ian Patterson is the Chief Technology Specialist and manages the Office of eStrategy and Innovation. He is responsible for research and implementation of all major information and communication technology initiatives in the Library, including slv21-specific initiatives.

State Librarian and Chief Executive Officer **Anne-Marie Schwirtlich** was seconded to Arts Victoria, for six months, in March 2006.

organisational structure

Minister for the Arts
Mary Delahunty MP

Secretary Department
of Premier and Cabinet
Terry Moran

Acting Director Arts Victoria
Anne-Marie Schwirtlich

President Library Board of Victoria
Hon. John Cain

Acting Chief Executive Officer
and State Librarian
Sue Hamilton

Executive Director
State Library of Victoria Foundation
Morton Browne



Number of executive officers classified into 'Ongoing' and 'Special Projects'

Class	All		Ongoing		Special Projects	
	No.	Var	No.	Var	No.	Var
EO-1	-	-	-	-	-	-
EO-2	1	0	1	-	-	-
EO-3	3	0	3	0	-	-
Total	4	0	4	0	-	-

Breakdown of executive officers into gender for 'Ongoing' and 'Special Projects'

Class	Ongoing			Special Projects		
	Male	Female	Vacancies	Male	Female	Vacancies
	No.	Var	No.	Var	No.	Var
EO-1	-	-	-	-	-	-
EO-2	1	0	1	-	-	-
EO-3	3	0	3	0	-	-
Total	4	0	4	0	-	-

Reconciliation of executive numbers

	2006	2005
Responsible Persons with remuneration over \$100,000 (note 32(a))	1	1
Executives with remuneration over \$100,000 (note 33)	3	3
Executive employed with total remuneration below \$100,000	-	-
Add	-	1
Vacancies (table 2)	-	-
Less		
Separations	-	1
Total executive numbers as at 30 June 2006	4	4



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