**Nomination endorsement**

**Managing self, managing others 2018**

**an introduction to management for library team leaders**

**This nomination endorsement form is to be completed by the applicant’s library service manager or CEO.**

Please return the completed and signed endorsement form by **5 March 2018** to Jacqui Horwood, Project Coordinator, Public Libraries, State Library Victoria.

Email: jhorwood@slv.vic.gov.au

Phone: 8664 7056

**Applicant’s name:**

1. Does this applicant currently work in your library service as a manager, team leader, coordinator or supervisor, and have responsibility for library staff?
2. How long have they been in this role?
3. Please comment on the applicant’s skill and approach in the following areas*:*

*Staff management:*

*Team building:*

*Communication:*

*Determination to achieve:*

*Openness to learning:*

*Self-awareness:*

1. Why do you think the applicant should be selected for the 2018 Managing self, managing others program? (150 words)
2. How will you support your staff member after they complete this program? (150 words)

I believe the applicant would be a suitable participant for the 2018 Managing self, managing others program, and understand the commitment required for them to attend.

Name: Library Service:

Signature: