Nomination Endorsement Form: Managing Self, Managing Others Program

This form is for your library manager or CEO (Chief Executive Officer) to complete if you are applying for the program. Send the completed form to PublicLibraries@slv.vic.gov.au by 2nd October 2023.

- Manager's Name:

- Library where the applicant and their manager work:

- The Applicant’s Name:

Pick one statement in the list to describe the Applicant’s job :

- [ ] They lead a team

- [ ] They are a Team Leader

- [ ] They are a Coordinator

- [ ] They are a Supervisor

- [ ] Other (write): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How long have they been in this job?

- [ ] Less than a year

- [ ] 1-2 years

- [ ] 2-3 years

- [ ] 3-5 years

- [ ] More than 5 years

Rate the below sentence from 1 to 5:

- 1= I do not agree at all

- 2= I kind of do not agree

- 3= I sort of agree

- 4= I agree

- 5= I strongly agree

1. They are a good at managing a team (1 to 5)

- Why? (15-20 words)

2. They are good at building a team (1 to 5)

- Why? (15-20 words)

3. They are good at talking to others (1 to 5)

- Why? (15-20 words)

4. They are determined (1 to 5)

- Why? (15-20 words)

5. They are open to learning (1 to 5)

- Why? (15-20 words)

6. They know themselves well (1 to 5)

- Why? (15-20 words)

How will the library benefit if they join this program? (150 words)

Think about what they are good at and things you can get better at doing as a leader. How do they match the program? (150 words)

How will your manager help you grow after the program? (150 words)

Do you think they would be well suited for the Managing Self, Managing Others program?

- [ ] Yes

- [ ] No

I know what they need to do to be in the course and have a plan to support them complete the course.

- Manager's Name:

- Library:

- Signature: