# **Library Board of Victoria logo**

# **Referee form: Margery C Ramsay Scholarship**

The **referee** should mail this letter of recommendation marked ‘Confidential’ by **Friday 22 June 2018** to:

Margery C Ramsay Scholarship Administrator  
Public Libraries & Community Engagement  
State Library Victoria  
328 Swanston Street  
Melbourne VIC 3000

Or email: [jhorwood@slv.vic.gov.au](mailto:jhorwood@slv.vic.gov.au?subject=Ramsay%20Scholarship)

## To be completed by the applicant

Name of applicant:

*I understand that the referee provides this letter of recommendation in confidence and I waive any rights of access to it.*

Signature of applicant:

## To be completed by the referee

Please comment on the applicant’s ability to undertake their proposed scholarship activity and their potential to successfully pursue a career in the Victorian public library sector.

Comments:

[Attach additional pages if required.]

Please consider the applicant in relation to others you have known at a comparable stage in the library career. Please tick the most suitable description (limit of one per line) and add comments for each.

|  | **Top 10 per cent** | **Top 25 per cent but not top 10 per cent** | **Above average but not top 25 per cent** | **Below average** | **Comments** |
| --- | --- | --- | --- | --- | --- |
| **Ability to achieve results** |  |  |  |  |  |
| **Perseverance** |  |  |  |  |  |
| **Oral expression** |  |  |  |  |  |
| **Ability to work closely with others** |  |  |  |  |  |
| **Ability to translate ideas into practice** |  |  |  |  |  |
| **Written expression** |  |  |  |  |  |
| **Determination to achieve** |  |  |  |  |  |
| **Breadth of knowledge** |  |  |  |  |  |

Name of referee:

Organisation:

Position:

Address:

Telephone:

Capacity in which you know the applicant:

Signature of referee:

Date: